



Lac Courte Oreilles Ojibwe School

---

**Lac Courte Oreilles Ojibwe School  
Vacancy for 2024-2025 School Year**

**ELEMENTARY PARAPROFESSIONALS/TEACHER AIDES:** Full-time, 10 months, school year position.

**DUTIES AND RESPONSIBILITIES:**

- Directly responsible to the classroom teacher and K-12 Principal.
- Supervise classroom and students in teachers' absence.
- Assist in instruction, supports assessments and monitoring.
- Assist with classroom behavior management.
- Assist with small groups.
- Possess computer skills; ability to communicate electronically.
- Correct student assignments and papers as needed.
- Supervise students to and from special classes (Music, Art, P.E., etc.).
- Assigned to playground, breakfast, lunch duty, hall duty monitoring.
- Assist in the production of resource materials.
- Participate in staff development, professional learning committees.
- Assist in school wide planning/collaboration of events and programs; assemblies, powwows, graduations, etc.
- Perform other duties determined by the classroom teacher.

**QUALIFICATIONS:**

- AA degree or 64 college credits in Childhood Education preferred.
- Experience working with Native American youth preferred.

**JOB REQUIREMENTS:**

- Background investigation, drug test.
- Must be supportive of the philosophy, concept, policy and procedures of the Lac Courte Oreilles Ojibwe-Waadookodaading School.
- Native American preference in employment.

*Please submit a letter of interest, LCO School-Waadookodaading job application forms, resume and credentials to:*

Lac Courte Oreilles Ojibwe School  
8575 N Trepania Rd.  
Hayward, WI. 54843-2191  
ATTN: Preston Larson-HR Director  
Ph. (715) 634-8924 Ext. 1225  
Email: preston.larson@lcoosk12.org

**POSITION: OPEN UNTIL FILLED**

