



8377N County Road E
 Hayward, WI 54843
 PH: 715-634-3349
 Fax: 715-634-5707

Position Description: Truck Driver
Posting Date: June 11, 2021
Closing Date: Open Until Filled
Salary: Starts at \$20.25 per hour
Hours: 40 Hours per week / Potential Overtime
Location: L.C.O Development Corporation
Department: Trucking
Supervision: Robert L. Sharlow – Superintendent
Administration: L.C.O Tribal Government Personnel Policies and Procedures Manual
Applications avail: L.C.O Development Corporation / Lac Courte Oreilles Tribal Office

Position Summary:

Haul heavy equipment to and from job site. Drive dump truck when one is available. Help mechanic, when needed. Any other duties assigned by Supervisor, Assistant Superintendent and Superintendent.

Duties and Responsibilities:

- Do walk around and make sure everything in truck is in operating condition.
- Check all fluids.
- Start and warm up truck and equipment before loading.
- Transport heavy equipment to and from job sites.
- Inspect & check equipment, make sure fuel is full before leaving the yard.
- Notify mechanic of any unsafe issue or fluids leaking from equipment.
- Keep logbook up to date and hand in copy with timecard.
- Keep good track of your time. (Timecards should show where and how long.)
- Haul fuel to job site if needed.
- Attend all recommended and mandatory meetings and trainings.
- Make sure truck is always kept clean inside and out.

Qualifications:

- Must have a valid Class A, CDL with a clean record.
- Have at least two years' experience.
- Shall be familiar with operation of Heavy Equipment.
- Must be familiar with area.
- Must have a valid driver's license and a dependable vehicle. (Preferable a Pickup Truck.)
- Must be willing and able to work flexible days and hours as required.
- Must submit to drug testing at any time.
- Must register with the FMCSA Drug & Alcohol Clearinghouse.
- Must have updated Medical Certification
- Tribal Preference applies.

***Please submit completed "L.C.O Development Corporation Application"
 Attention Human Resources sent directly to L.C.O Development Corporation only***

