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8377N County Road E
Hayward, WI 54843
PH: 715-634-3349
Fax: 715-634-5707

Position Description: Heavy Equipment Lead Mechanic

Date: July 7, 2023

Location: L.C.O. Development Corporation

8377 N County Road E

Hayward, WI 54843

Robert L. Sharlow - Superintendent

Position Description: Diagnose, adjust, repair, or overhaul heavy equipment and make any required repairs to equipment for smooth operation.

Qualifications:

- Mature adult: tribal preference applies
- Must be at least 18 years of age.
- High school Diploma or equivalent
- Valid Wisconsin Driver’s license
- Knowledge of machines and tools, including their designs, uses, repair, and maintenance

Duties and Responsibilities:

- Test mechanical products and equipment after repair or assembly to ensure proper performance and compliance with manufacturers’ specifications.
- Repair and replace damaged or worn parts and order parts accordingly.
- Operate and inspect machines or heavy equipment to diagnose defects.
- Diagnose faults or malfunctions to determine required repairs, using engine diagnostic equipment such as computerized test equipment and calibration devices.
- Dismantle and reassemble heavy equipment using hoists and hand tools.
- Clean, lubricate, and perform other routine maintenance work on equipment and vehicles.
- Examine parts for damage or excessive wear, using micrometers and gauges.
- Schedule maintenance for Quad Dump Trucks and Heavy Equipment and keep equipment service records.
- Read and understand operating manuals, blueprints, and technical drawings
- Overhaul and test machines or equipment to ensure operating efficiency.
- Any other work assigned by supervisor as needed.

APPLICATION PROCEDURE:

Submit completed L.C.O. Development Corporation Employment Application along with a cover letter, resume and at least three letters of reference to the address below or stop by and submit your application in person.

Tribal Member applicants must provide a signed official document from a federally recognized Tribe acknowledging enrollment. All applicants must be able to provide documentation to demonstrate that they are capable to performing the position.

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