



**Pride of the Ojibwe**  
**13394 W Trepania Road**  
**Hayward • Wisconsin • 54843**  
**Phone (715) 634-8934 • Fax (715) 634-4797 • HR Fax (715) 699-1209**

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## **Point of Intervention Specialist**

<b>Position Title:</b>	<b>Point of Intervention Specialist</b>
<b>Posting Date:</b>	<b>September 21, 2023</b>
<b>Closing Date:</b>	<b>Open Until Filled</b>
<b>Salary Range:</b>	<b>Negotiable</b>
<b>Hours:</b>	<b>Monday – Friday 8:00 a.m. – 4:30 p.m.</b>
<b>Employment Type:</b>	<b>One 1FTE position</b>

### **Description of Position:**

The Point of Intervention Specialist is a position funded through the Wisconsin's Department of Health Services Tribal Nations Opioid Abatement Efforts grant, and will ensure cohesive policies and procedures for tribal and non-tribal entities to ensure services are developed, represented, and well communicated where patients/clients are, including schools, county and tribal court, jail, rehabilitation facilities, hospitals, etc. This position will use a community based, trauma-informed, and equitable approach in all areas of engagement.

### **Qualifications:**

- Bachelor's Degree in human services, social work, or related field (preferred) or AA/AS in related field with relevant work experience.
- Must maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations.
- In recovery or does not use substances, open minded on all recovery and spiritual resources.
- Ability to work independently, collaboratively, as well as multi-task.
- Excellent verbal, written, and interpersonal communication skills.
- Proficient computer skills including Microsoft Applications.
- Must possess high ethical standards.
- Must be able to pass a criminal background check.
- Must be able to pass a pre-employment drug screen.
- Must hold a valid driver's license.

**Duties and Responsibilities:**

- Create strategic planning outlining scope of work with Director.
- Create policy and procedures in coordination with other entities.
- Find access points for recovery intervention and ways to connect.
- Develop plan with LCO Health Center for program entry for residential to aid in expediting.
- Create MOU's and good rapport/communication with key stakeholders.
- Take, if not done, HIPPA, training, ethics, Narcan trainer training.
- Peer Specialist training and pass State test by end of six months.
- Attend trainings and meetings as outlined in strategic plan.
- Keep in continued contact with resources to follow up on care.
- Attend and keep informed on LCO Giwii-minobimaadizimin Prevention Coalition meetings.
- Run a network of resources and maintain communication with tribal and outside entities to ensure community information on treatment options services are accessible.
- Any other duties assigned.

**Application Procedure:**

Submit a completed **LCO Employment Application and Authorization to Release Information, resume**, at least **three (3) personal reference letters**, and any other supportive documents. Resume should be typewritten, indicating personal information related to the position for which applicant is applying for and should include education, experience, professional and/or community involvement. **Tribal Member applicants must provide a signed official document from a federally recognized Tribe acknowledging enrollment.**

**MAIL, FAX OR EMAIL ALL INFORMATION TO:**

**Lac Courte Oreilles Tribal Government**

**ATTN: Human Resource Department**

**13394 W Trepania Road**

**Hayward, WI 54843**

**Fax (715) 634-4797**

**HR Fax (715) 699-1209**

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***Tribal Preference will apply to qualified applicants in accordance with the  
Lac Courte Oreilles Policies & Procedures Manual.***